



Florida Department of Environmental Protection Florida Park Service Volunteer Agreement



As a volunteer for the Florida Department of Environmental Protection, Florida Park Service (FPS), at _____ State Park (*print name*)

I, _____ (*print name*), agree to abide by all applicable FPS rules, policies, and standards governing volunteers. I acknowledge it is my responsibility to become familiar with the contents of the Florida Park Service Volunteer Handbook. A copy may be provided by the park and can be found online: <http://floridastateparks.org/getinvolved/volunteer.cfm>

Volunteer Agreement Standards

I agree to:

1. Support the FPS mission and policies when communicating with the public, staff, and fellow volunteers.
2. Present a professional park image and follow all FPS uniform requirements as outlined in the Operations Manual, and I agree to purchase uniform items as assigned or required by my position.
3. Uphold a high level of customer service and professionalism at all times, to include maintaining a courteous and supportive attitude.
4. Only participate in approved assignments and duties as outlined in my position description.
5. Participate in all mandatory FPS trainings as well as those required for my position.
6. Make a good faith effort to resolve differences and problems and refrain from malicious talk, negative criticism or unfounded statements regarding fellow volunteers, staff or the FPS.
7. Abstain from using my position to secure special privileges, benefits, personal business, or exemptions for others or myself.
8. Only use state equipment, office space, and vehicles as assigned to me for my position, and return all state property (including uniforms, ID cards, passes, etc...) issued to me at the end of my service.
9. Implement all FPS safety standards and report job-related injuries immediately to supervisory staff.
10. Report volunteer hours and other information as required by my supervisor.
11. Request clarification of rules and policies that I do not understand.
12. If a resident volunteer, I understand that I am required to volunteer a minimum of _____ hours per week. I understand that I may only reside in any single state park for a maximum of 16-weeks during a fiscal year. My agreement is from _____ (*date*) to _____ (*date*).

Volunteers are not considered to be employees of the State of Florida. Volunteers are covered by state liability protection (Section 768.28, F.S.) and by workers' compensation (Chapter 440, F.S.). No other benefits of collective bargaining agreements apply. I understand my volunteer performance will be evaluated. I also understand my service can be terminated by the FPS, or I can terminate my volunteer status, at any time, with or without cause, and I do not have the right to grieve or appeal. I understand that volunteers on duty for the Department may be photographed or videoed and the materials may be used to promote the Department. No further releases are required.

Volunteer's Signature

Supervisor's Signature / Park

Date*

Date*

**Agreement must be renewed annually.*

If volunteer is under 18: I, _____ (*print name of parent or guardian*), understand and agree to the above FPS volunteer rules, policies, and standards governing volunteers and do hereby grant permission for _____ (*name of applicant*), date of birth _____, to participate in volunteer activities with the FPS.

Signature of Parent / Guardian

Date

The mission of the Florida Park Service is to provide resource-based recreation while preserving, interpreting and restoring natural and cultural resources.